



Supporting Local Action Fund Guidance

Plaistow South Big Local was formed in 2013 and is using part of its National Lottery funding to run a small grants programme called 'Supporting Local Action Fund'. The fund aims to help residents and local agencies come together to meet local community needs. It will fund both new and existing community groups, including groups of residents working together but not constituted. There is a total of £10,000 available in 2017-18.

There are no specific deadlines as this is a 'rolling programme' but, if your project is time-specific, you need to get your application in early enough to be assessed. The panel is aiming to do its shortlisting assessment in the middle of January, March, May, July, September and November each year. Shortlisted applicants may then be invited for a chat about their project, usually within 3 weeks, after which a decision will be communicated.

You can apply for funding of £250 to £2,500 in any one financial year if;

- You are a not-for-profit group, whether constituted or non-constituted (formal or informal)
- Your group is based, or engaging with people, in the PSBL area (see map)
- Your work will be carried out in or close to the PSBL area
- Your proposal meets one or more of the PSBL priorities
- The work for which you want the grant to fund has not yet taken place
- Your project will involve volunteers to a significant extent

You are not eligible to apply if:

- You are an individual or commercial/profit-making group
- You are a statutory organisation (e.g. school, LBN-run centre, etc) – though community or resident-led groups that meet on your premises can do so
- Your project involves the promotion of religious beliefs or political ideas/programmes.

The PSBL priorities are:

- Celebrating Plaistow People & Places
- Greening Plaistow
- Money Issues
- Older People's Needs
- Working with Young People/Young Adults

For more about these priorities, see www.plaistowsouthbiglocal.org.uk or our recent newsletters.

When completing your application please ensure;

- You clearly demonstrate the benefits to, and how you will engage, the community of south Plaistow
- You show how your project involves volunteers
- You do not apply for more than the maximum of £2,500
- You meet one or more of the PSBL priorities

If you are awarded a grant our monitoring procedure means we may want to see copies of significant receipts, and PSBL reps to visit your funded project/activities. You will be asked to provide feedback to a future PSBL meeting, including sharing photos which might be used on our website and/or in our newsletter.

If you have any queries regarding the fund, or a completed application form, please send by email to info@plaistowsouthbiglocal.org.uk